



Chino Valley United Methodist Church

735 East Road 1 South
Chino Valley, AZ 86323
928-636-2969
www.chinovalleyumc.org
chinovalleyumc@gmail.com

Craft & Bake Sale Vendor Information & Guidelines

Friday, November 13, 2026 - 9:00 am - 2:00 pm
Saturday, November 14, 2026 - 9:00 am - 2:00 pm

1. **Vendor Application Form**

- Complete, sign, date and return the application and fees **on or before Friday, October 30, 2026**
- Applications are accepted on a first-come, first-serve basis
- Mail to or drop by: Chino Valley United Methodist Church
735 E Road 1 South
Chino Valley, AZ 86323

2. **Fees**

- Vendor must commit to both Friday and Saturday

3. **Payment**

- Cash or check made payable to Chino Valley United Methodist Church.
Annotate in memo as "Craft & Bake Sale"

4. **Spaces**

- **One space accommodates one 6' table and two chairs**
 - Note: Because of space constraints, additional items such as stands for hanging items, **require prior approval.**
- You can bring your own tables and / or chairs. Annotate on the application.
- **SPACES ARE NOT TRANSFERRABLE TO OTHER VENDORS.**

5. **Cancellation**

- Should you need to cancel, the application fees are non-refundable. Cancellation must be a minimum of 7 business days.
- If Chino Valley United Methodist Church cancels the event, all fees will be refunded.

6. **Setup**

- Thursday, November 12, 2026, from 9 am – 12 pm. Located in the church sanctuary.

7. **Take Down**

- Saturday – As a courtesy to the public, other vendors and liability concerns, we ask that you **DO NOT** break down your booth until 2 pm on Saturday.

8. **Lunch**

- Lunches can be purchased on Friday and Saturday. Cost is \$9.00 per lunch / per day.
- A menu will be available.

9. **Questions?**

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Vendor Application Form

Name	
Business Name	
Address	
Contact Phone	
Email	

Description of Craft Sale Items

- Yes, only if space is available, I will need an additional space and understand additional fees apply.
- Yes, I will need additional furniture _____
- I plan on bringing my own 6' table and / or two chairs **No 8' tables**

Number of spaces needed: _____ **Total Fees Enclosed:** _____

- I understand fire regulations will always be strictly enforced – no items or displays are allowed outside of vendor space or in aisle ways.
- In consideration for participating in the Craft and Bake Sale on November 13 and November 14, 2026, I hereby release, waive, discharge and covenant not to sue the Chino Valley United Methodist Church, their servants, agents and employees (herein referred to as releases) from any and all liability claims, demands, actions, and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by me, or to any property belonging to me, whether caused by negligence of the releases, or otherwise while participating in such activity, or while in, on or upon the premises where the activity is being conducted or in transportation to and from said premises that may be sustained by me, my agents, family members, volunteers, helpers or partners.

Sign & return application and fees on or before Friday, October 30, 2026

- I understand I am responsible for payment of any transaction privilege tax.**

Signature _____ Date _____

Office Use Only

Date Rec'd: _____ By: _____ Fees Rec'd: Cash _____ Check _____ # _____