

KEEP THIS PAGE – VENDOR RESPONSIBILITIES AND REGULATIONS

Be sure to read all the following information prior to signing the application form.

Vendor Terms and Conditions

- Event time 9:00 am – 2:00 pm
 - Personal vehicles are not permitted in the event area between 8:45 am - 2:15 pm
 - Once unloaded in your spaced, vehicles will be parked in public parking
- Setup 7:00 am – 8:45 am
- Take-down 2:15 pm – 3:00 pm.

These times are rigidly enforced for the safety of sellers and shoppers.

No firearms, weapons, alcohol, fireworks, illegal paraphernalia or products and/or food & beverages* may be sold or be in a person's possession at this event.

Food will be prepared and offered for purchase by the Chino Valley Lioness Club

Cancellations must be received by 3:00 pm Friday April 18 to 928-636-2969, in person at CVUMC or email chinovalleyumc@gmail.com. A \$10 administrative fee will not be refunded. No refunds will be given for renter cancellations, including illness, requested after the Friday deadline. Only the church can decide if inclement weather warrants event cancellation and issuing refunds.

1. All vendor booth display equipment, tables, canopies, etc., must be provided by the vendor. Booths and display area must be clean and attractive. Items displayed on the ground must be maintained in a neat condition. Vendors must control and remove all trash at the end of the event.
2. Vendors may not set up or place merchandise for sale or exhibit outside their assigned space perimeter. Any vendor whose booth exceeds the assigned space will be expected to either modify the booth so that it fits into its assigned space or relocate it if modifications are not possible, so please measure your booth carefully and include walkways or overhangs if necessary for your exhibit. Vendors requiring larger area will need to purchase additional adjacent space(s).
3. All booths must be freestanding, and no stakes or tie-down ropes are allowed.
4. Event representatives reserve the right to relocate, move or remove from display any merchandise or equipment believed to be a nuisance, hazard, objectionable to good taste, or not within the intention of the event.
5. Should you wish to not take anything home, a non-profit organization will be on site for your donations.
6. The Chino Valley United Methodist Church will not provide vendors direct access to electricity; a common electrical outlet will be provided by the church for customers to test electric items that vendors have for sale; gas powered generators are prohibited; vendors are allowed to provide electrical service to their booth using only small solar sources or commonly available battery-powered sources.
7. Vendors, or non-registered persons, cannot solicit or distribute information or products elsewhere on the event grounds. Walking exhibitors are not allowed. CVUMC staff reserves the right to remove any other persons who are collecting funds, selling items, distributing free materials, or petitioning for causes

Questions? Call 928-636-2969 or email chinovalleyumc@gmail.com